

School of Law (LAW)

The Annual Quality Assurance Report (AQAR) of the **IQAC** **School of Law: Academic Year 2013-14**

Part – A

1. Details of the Institution

1.1 Name of the Institution

SCHOOL OF LAW

1.2 Address Line 1

TAKSILA CAMPUS, DEVI AHILYA
UNIVERSITY

Address Line 2

KHANDWA ROAD, BHANWARKUA

INDORE

City/Town

State

MADHYA PRADESH

Pin Code

452010

Institution e-mail address

Archana_ranka@yahoo.co.in

Contact Nos.

0731-2365535

Name of the Head of the Institution:

DR. ARCHANA RANKA

Tel. No. with STD Code:

0731-2402723

Mobile:

9893043140

Name of the IQAC Co-ordinator:

Dr. Archana Ranka

Mobile:

9893043140

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879) **EC/66/RAR/146 dated 21-02-2014**

1.4 Website address:

<http://www.dauniv.ac.in>

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	“B”	Four Star	2000	“Five Years”
2	2 nd Cycle	“B”	2.57	2008	“Five Years”
3	3 rd Cycle	“A”	3.09	2014	“Five Years”
4	4 th Cycle	NA	NA	NA	NA

1.6 Date of Establishment of IQAC : DD/MM/YYYY

21/11/2008

1.7 AQAR for the year (*for example 2010-11*)

2013-14

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR _____ (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI) - Bar Council of India

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financ

1.10 Type of Faculty/Programme

Arts Scien Comme Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (Specify)	<input type="text"/>

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

03

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

04

2.4 No. of Management representatives

2.5 No. of Alumni

03

2.6 No. of any other stakeholder and
community representatives

Nil

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

01

2.9 Total No. of members

13

2.10 No. of IQAC meetings held

04

2.11 No. of meetings with various stakeholders: No.

Faculty

04

Non-Teaching Staff

02

Students

02

Alumni

02

Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC - Nil

Total Nos.

International

National

State

Institution Level

(ii) Themes

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2.14 Significant Activities and contributions made by IQAC -

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2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

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Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	One		All Programmes	
PG	One		Are self financed	
UG	One			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others M. Phil.	One			
Total				

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
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Semester	Three
Trimester	None
Annual	None

1.3 Feedback from stakeholders* Alum Parents Employer Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabi has been updated in the light of new enactments and judgements of Apex court

1.5 Any new Department/Centre introduced during the year. If yes, give details. - No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent

Total	Asst. Professors	Associate Professors	Professors	Others
02	01	01	Nil	

faculty

02

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
02	02	01	nil	nil	01			03	03

2.4 No. of Guest and Visiting faculty and Temporary faculty

17		
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2.5 Faculty participation in conferences and symposia: 2013 - 14

No. of Faculty	International level	National level	State level
Attended	05	03	
Presented		02	
Resource Persons		12	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The teaching methods opted for various courses of the department are as :-

B.A. LL.B. (Hons.) – The course is taught by lecture method, seminar methods and tutorials. The lecture is supported with power point presentations. Case study method is also followed in teaching for practical subjects.

LL.M. :- LL.M. Programme is basically based in research part, therefore, this course is taught through lecture and discussion method, that promotes the students to participate in teaching learning process as an active participant. The assignments are allotted to students. The students can develop their research skills in using case study method and dissertation on research topic.

M.Phil. :- The advance teaching and research methods are opted to teach scholars. The lectures, discussion, seminar and case studies and dissertation on research topic are used.

2.7 Total No. of actual teaching days

during this academic year

182

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2 Faculty	01 External	-
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2.10 Average percentage of attendance of students

78%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.LL.B.	263	36	38	21	4	99%
LL.M.	62		32	34	29	95%
M.Phil.	9		22	33	44	99%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	01
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	Nil	Nil	Nil	07
Technical Staff	02	03	Nil	03

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

DRC monitored the selection of Ph.D students

06 Ph.D. Students got selected in the department and at research centre in affiliate college.

Rich library of the Department having latest literature and journal on law and ancillary subjects, and Central Library Books, e_books, e_journals, Computer and high speed Internet facility are provided for research assistance.

Researcher's are encouraged to avail the above facilities department and university level. They are also suggested to visit the libraries of National Law Universities and other institutions for example libraries of Judicial Academy, Indian Law Institute, High Court and Supreme court's library.

3.2 Details regarding major projects :- Nil

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects :- Nil

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications : None

	International	National	Others
Peer Review Journals	5	4	-
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications :- None

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration	Name of the	Total grant	Received
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	Year	funding Agency	sanctioned	
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (<i>other than compulsory by the University</i>)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from :- Nil

UGC-SAP CAS DST-FIST
DPE DBT Scheme/fund

3.9 For colleges
Autonomy CPE DBT Star Schem
INSPIRE CE Any Other (specify

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		01			
Sponsoring agencies		NHRC			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : Nil

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year Nil -

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year :- Nil

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution

who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: None -

University level State level

International level National level

3.22 No. of students participated in NCC events: Nil -

University level State level
International level National level

3.23 No. of Awards won in NSS: Nil

University level State level
International level National level

3.24 No. of Awards won in NCC: Nil

University level State level
International level National level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Legal aid camps have been organized by the Department.
-

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms				
Laboratories				
Seminar Halls	5 Computers CCTV			
No. of important equipments purchased (≥ 1 -0 lakh) during the current year.		S.F.		
Value of the equipment purchased during the year (Rs. in Lakhs)	4 Lakhs			4 Lakhs
Others				

4.2 Computerization of administration and library :- Yes

All existing Computer units have been configured and updated

4.3 Library services: R.G. 2013-14

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2803	6 Lakh		27536	2809	627536
Reference Books						
e-Books						
Journals	400	5 Lakh	Nil		400	-
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsin g Centres	Computer Centres	Office	Depart-ments	Other s
Existing	17	12	17			1	1	2
Added	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Total	17	12	17			1	1	2

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.) - Yes

WiFi Campus

4.6 Amount spent on maintenance in lakhs :

i) ICT	5
ii) Campus Infrastructure and facilities	0.4
iii) Equipments	4.1
iv) Others	1.2
Total :	6.2

Criterion – V

5. Student Support and Progression

										ed	
175	42	44	64	01	326	177	46	57	59	00	339

Demand ratio Through CET Dropout % 5 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Faculties are guiding students apartment for classes room interaction for prepare for competitive exams. Mentors provide personal counseling of the students for their problems.

No. of students beneficiaries

75

5.5 No. of students qualified in these examinations 2013 - 14

NET 12 SET/SLET GATE CAT
IAS/IPS etc 02 State PSC 09 UPSC 02 Civil Jude 14
JAG

5.6 Details of student counselling and career guidance

English Classes, Seminar on Personality Development are organized by the departments from time to time. Faculty also provides personal counseling of the students for their career and personality development. Support of Career Counseling and opportunity Cell of university and Language Laboratory of University are available

No. of students benefitted

65

5.7 Details of campus placement :- Law students prefer to practice Advocacy profession. This ratio is almost 100%

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

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5.8 Details of gender sensitization programmes

Lecture was organized on Gender Issues
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5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	-
Financial support from government	66	10 Lakh
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives :- None

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students Legal Aid Campus

5.13 Major grievances of students (if any) redressed:- Demand to allow for participation in Moot Courts at various places in India.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

To be a leading edge centre of global excellence in legal education research and policy analyzing , catalyzing, through its graduates and its innovative ideas. The legal reforms necessary to effectively serve the needs of the common people in India guided by India's core constitutional values.

Guided by India's core constitutional values

- 1. To provide legal education meeting the academic and professional standards, and**
- 2. To engage with the social challenges, evaluating and to the legal dimensions of globalization and its impact,**
- 3. To foster a legal and justice system that effectively meets the needs of society.**

6.2 Does the Institution has a management Information System :- Yes

Online fee submission communication of e-contents & notices through website

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Periodical meeting is held on curriculum revision & feedback is taken stake holder, students, professionals & experts .

6.3.2 Teaching and Learning

Departmental committee monitors & suggests improvement.

6.3.3 Examination and Evaluation

As per ordinance - 31

6.3.4 Research and Development

Assignments, Empirical & Doctrinal Research Projects are assigned

6.3.5 Library, ICT and physical infrastructure / instrumentation

46 No. Books have been purchased in library, CCTV. Computer & Internet WiFi facility improved

6.3.6 Human Resource Management

Nil

6.3.7 Faculty and Staff recruitment

Nil

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

Through CET

6.4 Welfare schemes

Teaching	As per University Scheme
Non teaching	As per University Scheme
Students	As per University Scheme

for

6.5 Total corpus fund generated

University Finance Department.

6.6 Whether annual financial audit has been done Yes

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

Yes

No

For PG Programmes

Yes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Examination are conducted as per Ordinance - 31

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

Alumni of this institution are working in various institution, companies, corporation and legal consultancies in various cities of India. They help the students in getting opportunity of their placement as well as internship.

6.12 Activities and support from the Parent – Teacher Association :- No

6.13 Development programmes for support staff

Periodical Orientation session is organised in the department.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Cleanly drive is sincerely followed by teachers, staff & students.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Department has been installed with CCTV cameras for wading activities of students consequently students turned more regulars in classes.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the

beginning of the year

Teaching practices improved & monitored by Department committee

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Experts lectures are organized
2. Practical training to students (MOOT COURT)

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

7.5 Whether environmental audit was conducted?

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

- Qualified and Dedicated Faculty
- Direct approach to High Court Bench for professional practice.
- Rich Library available
- Sincerity and Punctuality in faculty .

Weakness –

- Shortage of Permanent teaching Faculty.
- Shortage of Computers

Opportunity -

- Advanced topics research by LL.M and Ph.D. Students.
- Grater students selection in Judicial and Administrative services
- National and Globally recognised research Faculty

Challenges -

- Changing global prospective in the field of education is greatest

8. Plans of institution for next year

Planning to open B.B.A.LL.B. five Years integrated course.

Name _____

Name

Signature of the Coordinator, IQAC
IQAC

Signature of the Chairperson,

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence

UPSC - Union Public Service Commission
